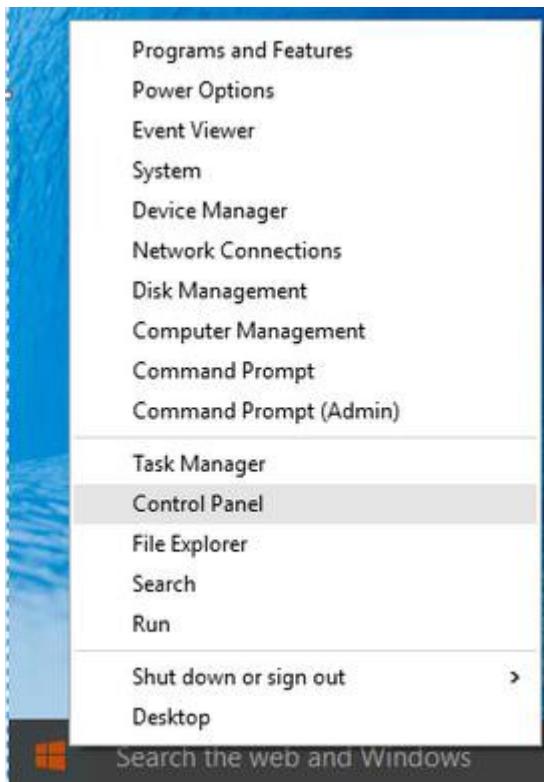


Panduan Pemasangan Outlook 2016 untuk Windows

Perhatian:

*** Mohan kemaskini rekod DNS dan autodiscover

*** Perlu menggunakan *Windows authentication*
NTLM V2 di *Active Directory* atau Komputer.



Sila mulakan konfigurasi melalui **Control Panel**

Klik kanan pada butang **Windows** → **Control Panel**

The screenshot shows the Windows Control Panel interface. The left sidebar lists various system settings like Administrative Tools, Color Management, and Mail, which is highlighted with a red box. The right pane displays a list of control panel items including AutoPlay, Credential Manager, Devices and Printers, File History, HP 3D DriveGuard, Internet Options, Mouse, Power Options, RemoteApp and Desktop Connections, Storage Spaces, Troubleshooting, and Windows Mobility Center. The title bar says "All Control Panel Items" and the address bar shows the navigation path: Control Panel > All Control Panel Items.

All Control Panel Items

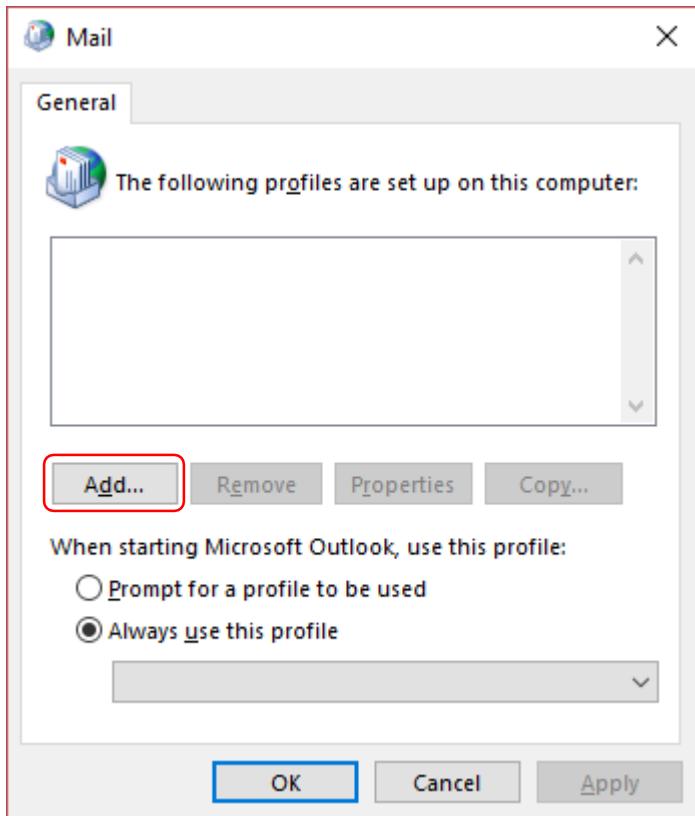
Control Panel > All Control Panel Items

Adjust your computer's settings

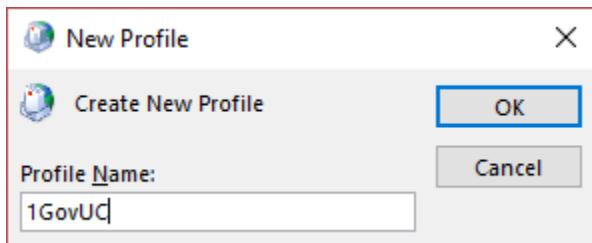
- Administrative Tools
- Color Management
- Device Manager
- File Explorer Options
- HomeGroup
- Intel® HD Graphics
- Mail**
- Phone and Modem
- Region
- Speech Recognition
- Taskbar and Navigation
- Windows Firewall

- AutoPlay
- Credential Manager
- Devices and Printers
- File History
- HP 3D DriveGuard
- Internet Options
- Mouse
- Power Options
- RemoteApp and Desktop Connections
- Storage Spaces
- Troubleshooting
- Windows Mobility Center

Klik pada **Mail**



Klik butang **Add**



Masukkan nama yang sesuai dan berkaitan dengan
akaun pengguna

Klik butang **OK**

 Add Account 

Auto Account Setup
Outlook can automatically configure many email accounts.

E-mail Account

Your Name: 
Example: Ellen Adams

E-mail Address: 
Example: ellen@contoso.com

Password: 
Retype Password:

Type the password your Internet service provider has given you.

Manual setup or additional server types

 Back  Next > 

Isi ruangan yang
disediakan seperti berikut

Nama Pengguna

Alamat email

Katalaluan

 Add Account 

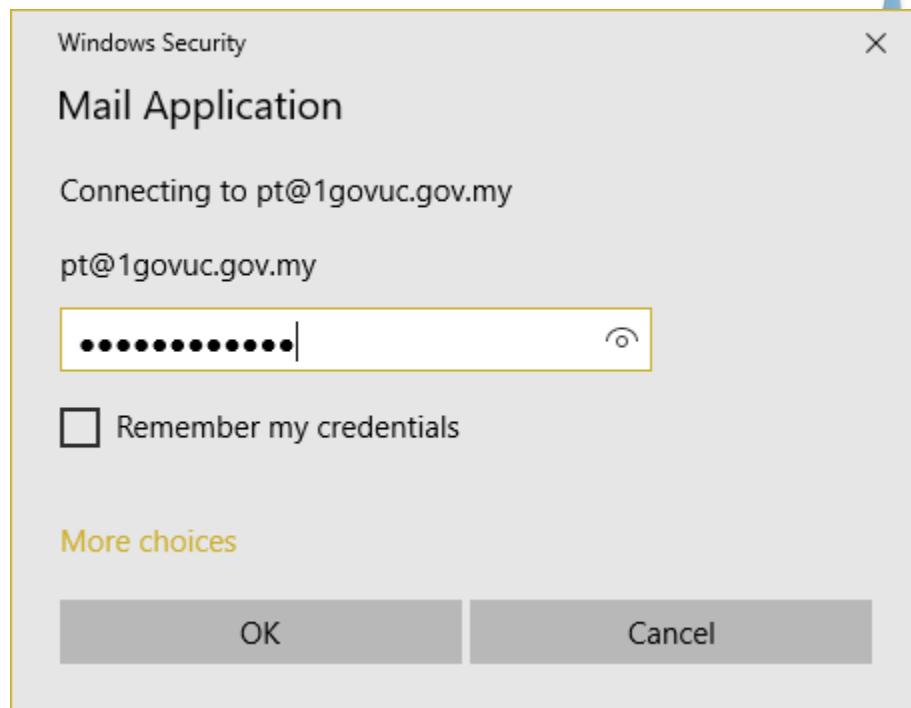
Searching for your mail server settings... 

Configuring

Outlook is completing the setup for your account. This might take several minutes.

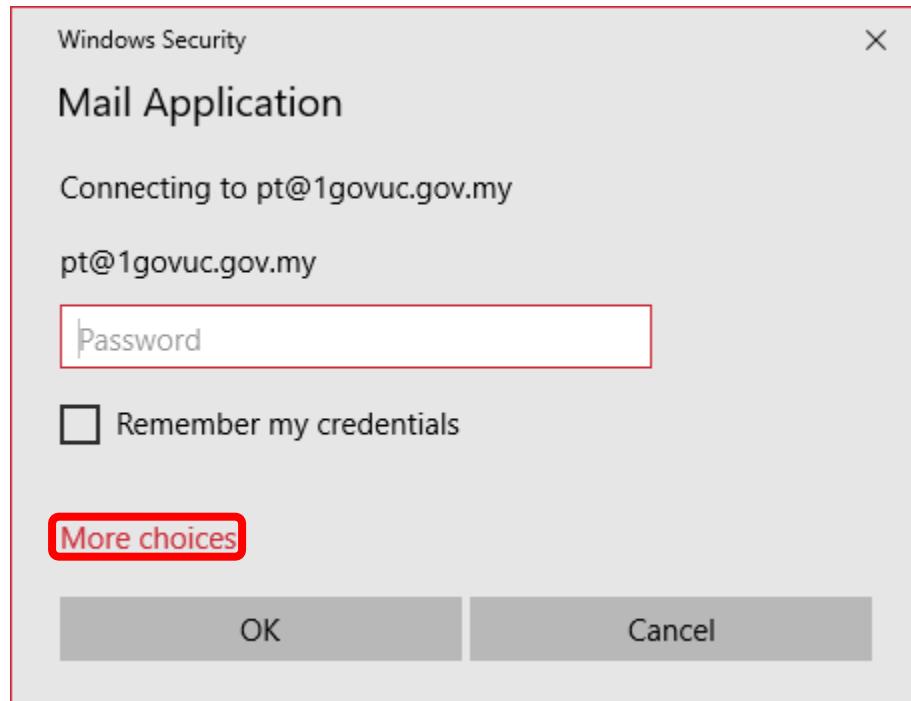
 Establishing network connection
 Searching for pt@1govuc.gov.my settings
Logging on to the mail server

 Back  Next > 



masukkan katalaluan pengguna

- ❖ jika katalaluan di atas masih tidak berjaya, sila lakukan langkah-langkah di bawah



Pilih "**More choices**" untuk langkah seterusnya



Windows Security



Mail Application

Connecting to pt@1govuc.gov.my

pt@1govuc.gov.my

Password

Remember my credentials

More choices



pt@1govuc.gov.my

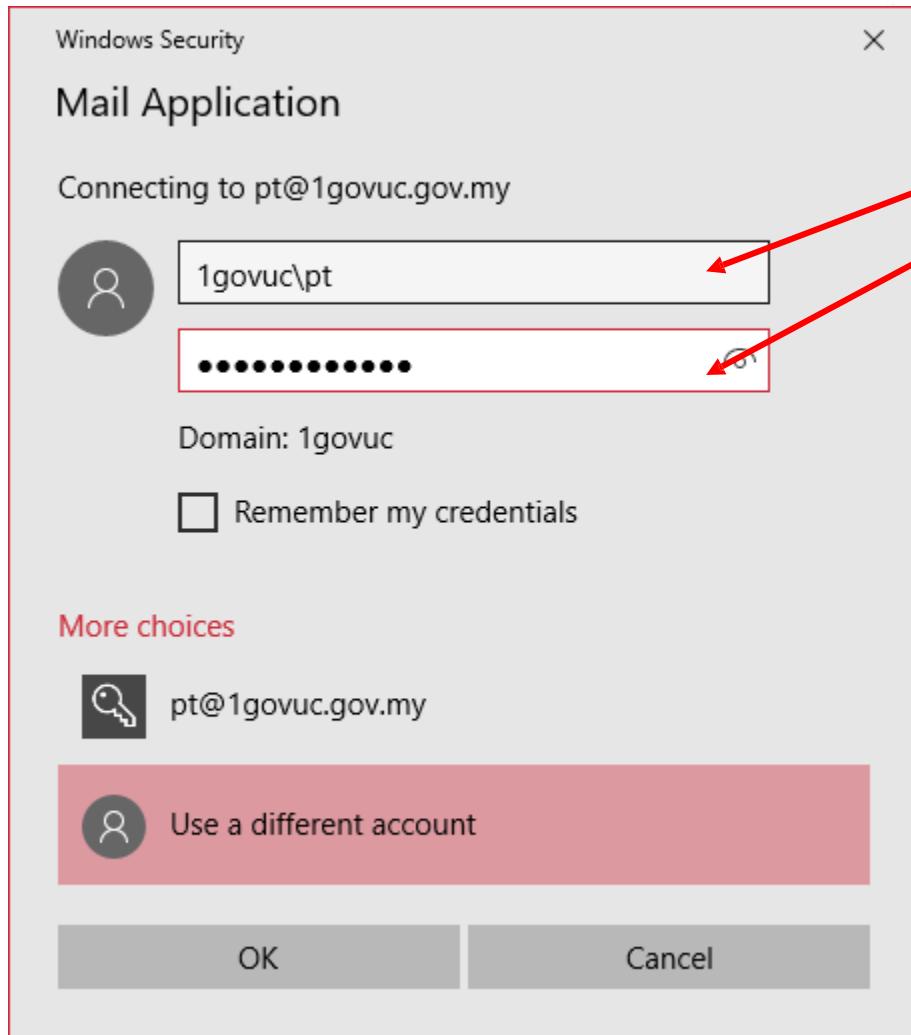


Use a different account

OK

Cancel

Pilih "Use a different account"

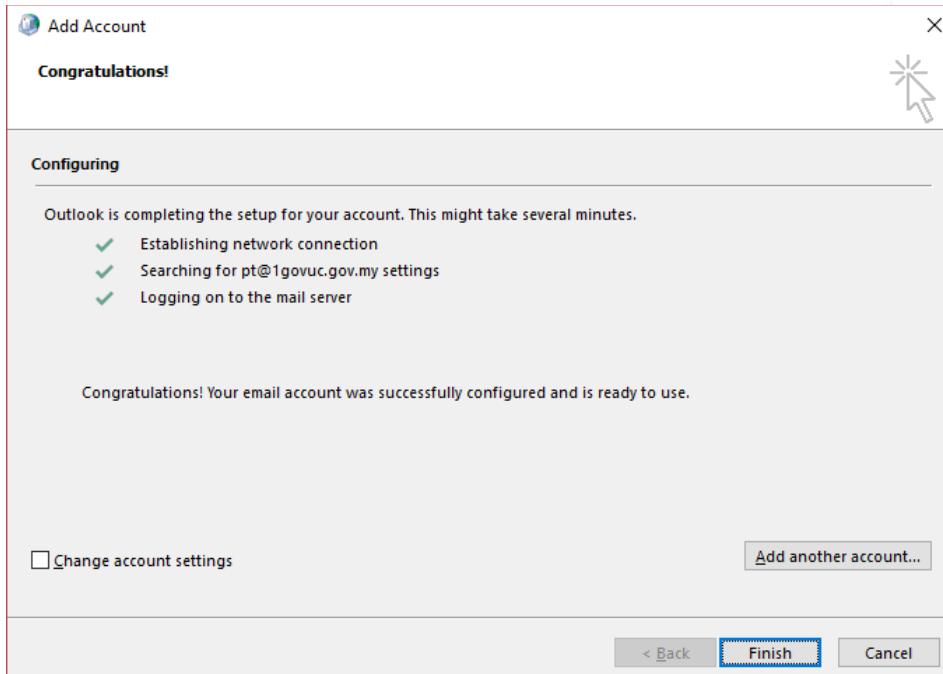


Masukkan butiran seperti berikut:

Domainname\userid

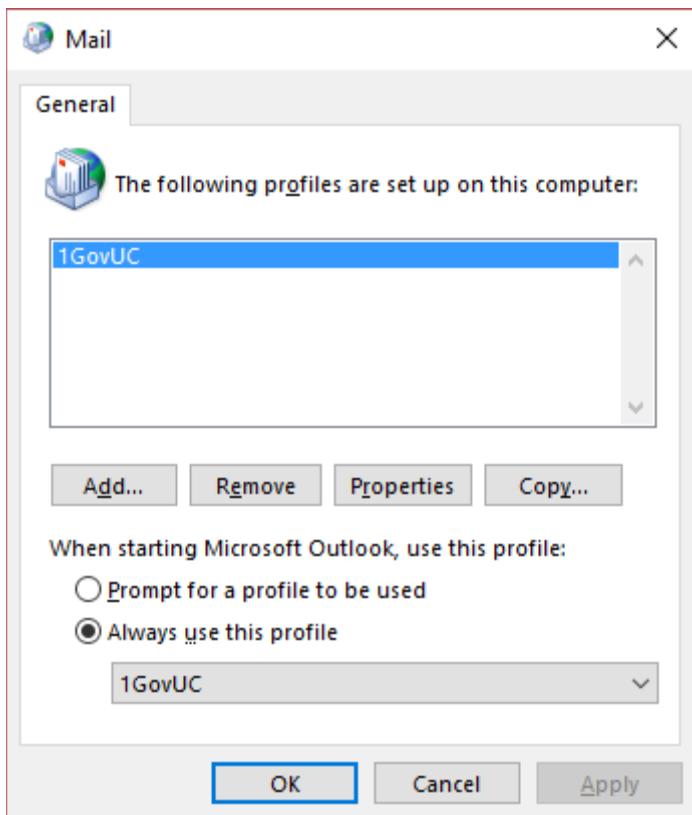
katalaluan

setelah memasukan id dan katalaluan, klik pada butang **OK**



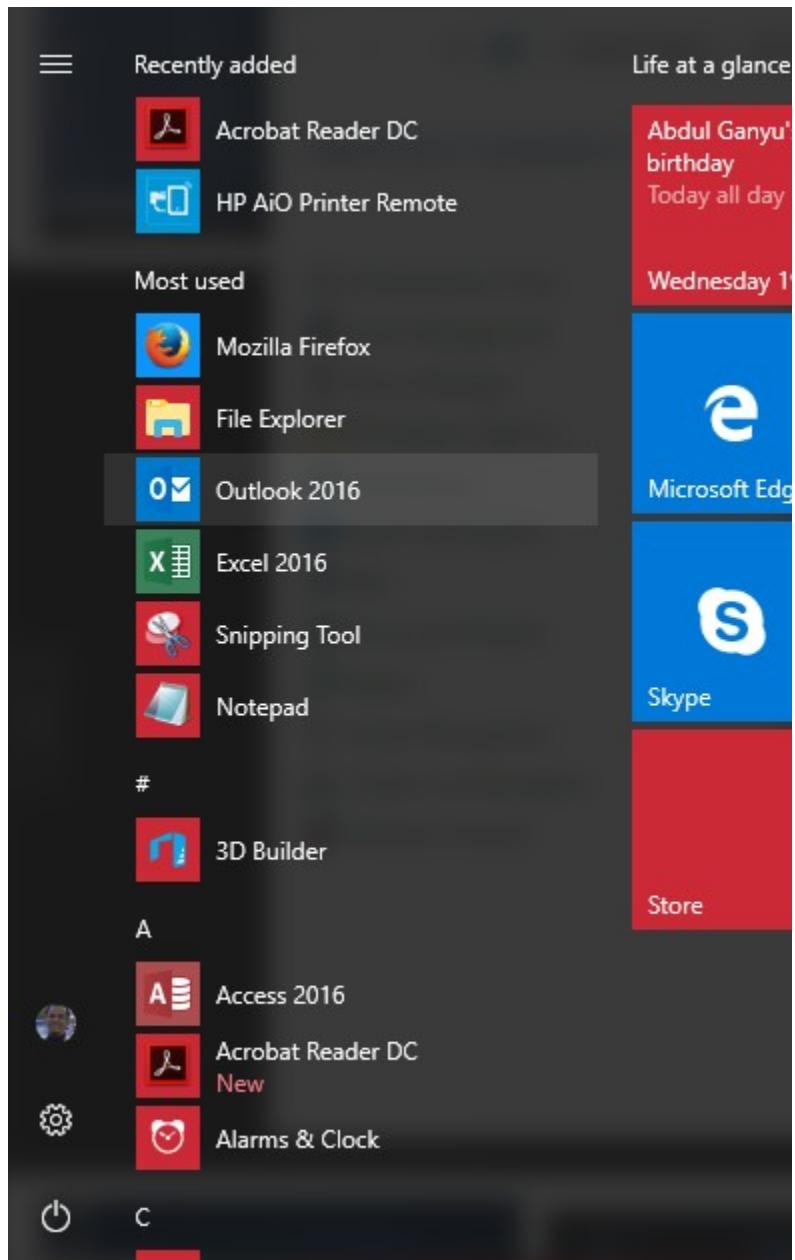
tunggu sehingga ketiga-tiga proses selesai.

klik pada butang **Finish**.



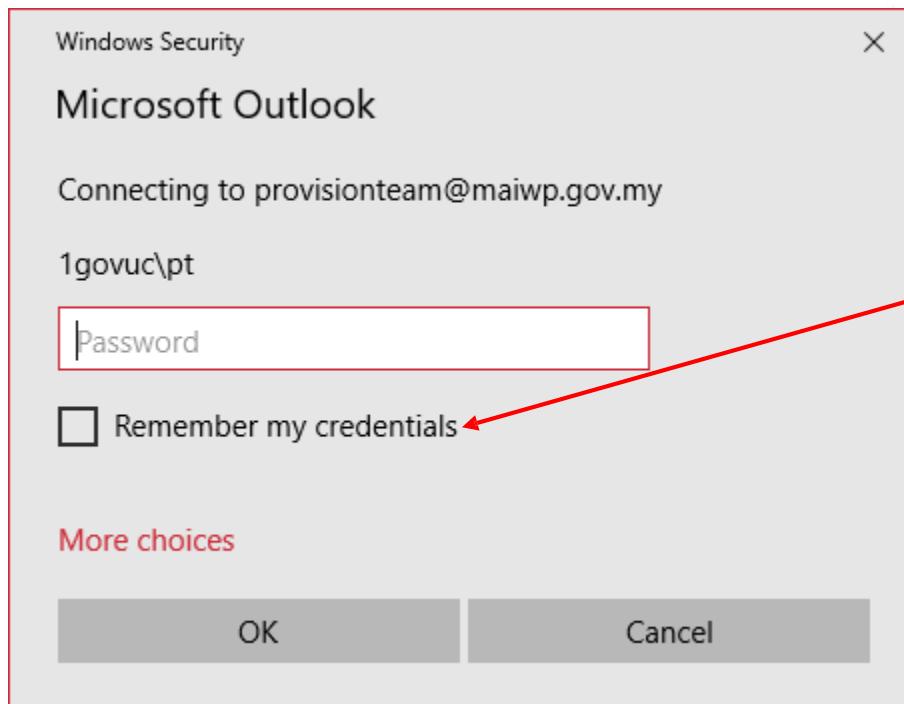
Nama profail akan terpapar di ruangan **profiles**.

Klik butang **OK** untuk menamatkan konfigurasi.



Outlook 2016 telah sedia untuk digunakan.

Sila klik pada butang **Windows → Outlook 2016**



A screenshot of the Microsoft Outlook inbox for the email address "provisionteam@maiwp.gov.my". The inbox shows several messages, including one from "Arifzal Bin Anuar" regarding an external exam. The message body contains a reply from "epercubaan" with a link to a document. The message is dated 30-Mar-2017. The Outlook ribbon and various toolbars are visible at the top.

Email boleh digunakan apabila di atas telah terpapar.

TERIMA KASIH